



## Apply here

### Start date

April/May 2025

### Duration

6 months

### Languages

Good spoken and written English levels are required (B2 onwards)

### Location

Mere, England

Mere is a charming and historic town, sitting beneath the Southwest Wiltshire Downs, an area of outstanding natural beauty. In the centre of town there is a tearoom, pubs, take aways and other shops. Nearby there are outdoor sport pursuits along with excellent walking and cycling routes. Close to a major route, enabling easy travel all the way down to the south coast or up to London.

### Are you eligible?

You are eligible for an ESPA internship if you are a registered student or have graduated within the past 12 months and have access to some form of grant funding.

### Benefits

See website for details of all ESPA benefits. For all internships over 6 months, additional benefits will be paid. Details available at interview.

## Role

This is a very exciting opportunity for a talented, proactive individual to gain practical experience at this globally recognised company. Mentored throughout, you will work on a variety of projects and tasks as well as supporting the business' ERP system. You will carry out an initial analysis of the data within the ERP, work with a wide range of stakeholders to gather data and identify improvement initiatives, anticipating and providing solutions for any potential 'red flags'. Alongside the IT Manager, you will review sources and availability of data, implement changes to the IT systems and facilitate agreed improvements to the ERP. This challenging and exciting project will be a great opportunity for both your personal and professional development. ESPA has worked with this host, repeatedly, creating fantastic student experiences and now this is your chance to impress them and boost your CV and future career prospects.

## Tasks

- Identify and support efficiency project of automating processes
- Utilise ERP features and functionality to keep data up-to-date e.g reports, dashboards
- Utilise search engines and prospecting tools to identify missing information
- Report Building in Power BI/ Microsoft Report Studio
- Identify processes and procedures to maintain data quality
- Maintain and provide system support for the ERP
- System training and documentation

## Personal Skills

- Studying for a degree in **Business Analysis** or similar
- Experience of SQL Query Writing
- Excellent technology skills e.g. Excel formulas and pivot tables
- Numerical aptitude and an interest in business
- Strong Written and verbal communication
- Excellent IT Skills, with ability to troubleshoot problems.

## The Host Company

This successful host company is the UK's largest manufacturer of brushware and hygienic cleaning tools. Distributing their products worldwide they have set the benchmark for quality and innovation across the cleaning, food manufacturing and agricultural industries; their prestigious client base includes Coca Cola, Heinz and the UK Royal Family. With offices in the USA supplying the US, Canada and Central America, this host is expanding rapidly and seeking talented individuals to help drive future success.