



Edward Sodmann  
Business & Management  
Programme Coordinator



# International Bachelor

## German-English Route

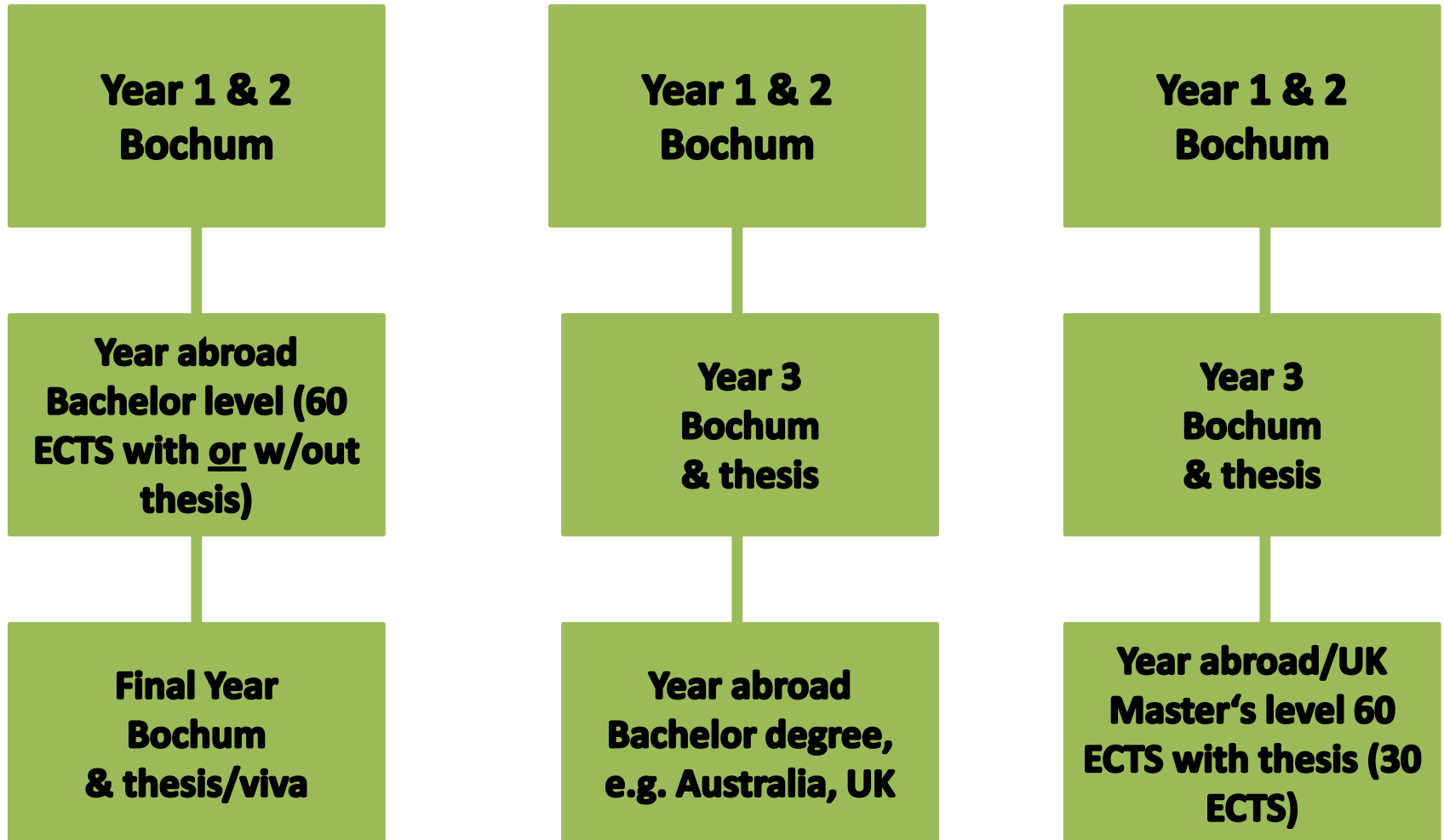
Planning and structure  
Requirements and conditions  
Costs  
The UK and beyond  
Sources and sites

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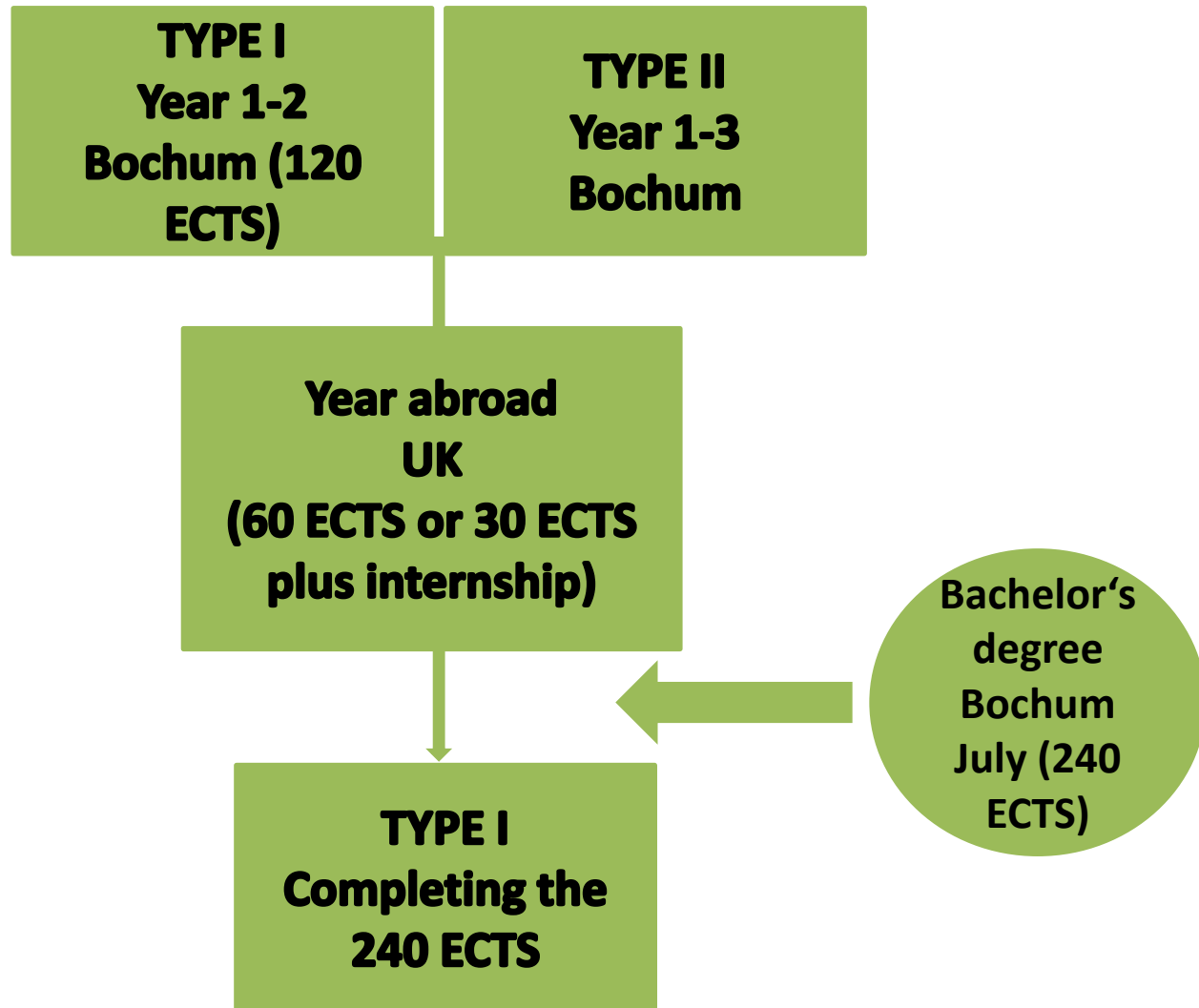
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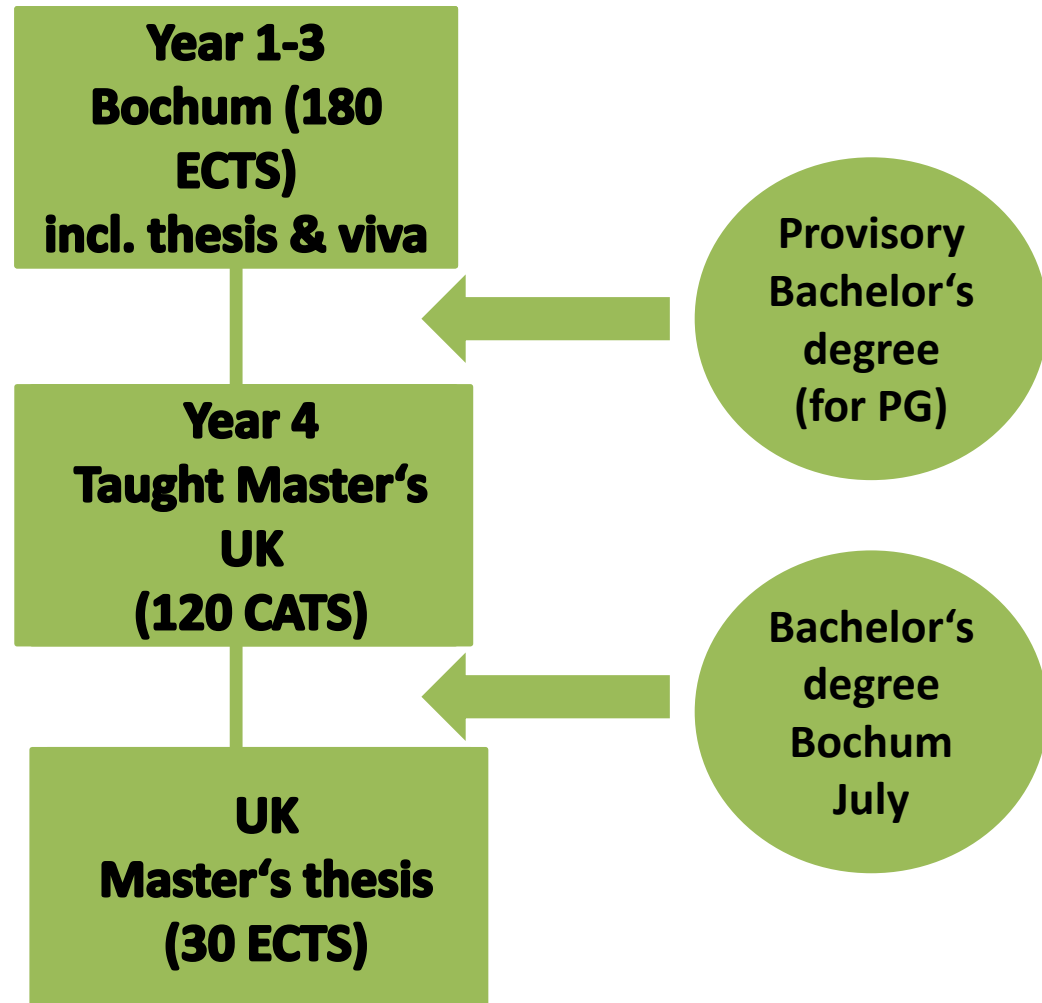
# IBM Structure (240 ECTS in total)



# IBM UG Pathway Outline



# IBM PG Pathway Outline



# Purposes of the year abroad

Enhancing, developing or improving...

- Language skills
- Intercultural skills
- Career opportunities & Hard skills enhancement (content not available in Germany or at the home university)
- Personal growth
- Cost minimization
- Networking

# Requirements



# Quick check list

The following **requirements** must be fulfilled during your year abroad:

- you must earn a total of **60 ECTS** for the full academic year (or 30 ECTS for one semester)
- Host university programme contains at least **50%** business modules
- A minimum of **75%** of all modules must be taught in English
- Is it an H+ university? <http://anabin.kmk.org/>

*Remember: there are no summer semesters outside of Germany;  
January or beginning February*

# Conditions for going abroad

- For **UG** (Bachelor studies, year 3 or 4): **120 ECTS** (only two unfinished modules allowed)
- For **PG** (Master studies in the UK ONLY, plus DBS and UCD or UK unis abroad): **180 ECTS** (with thesis & viva, without ONLY MMU)

## **Explanation:**

three years is 3 times 60 credits; w/t the thesis & viva (**15** credits), students have **145** credits and need to do extra points; not every uni accepts students without the thesis; MMU takes PG applicants with fewer than 180 credits but who have an apprenticeship (*Ausbildung*)

# Timeline

Some universities require your **pro-forma** degree (180 ECTS including the thesis&viva) as early as on **August 1**.

This means, you have to register your thesis (StPO: “nach schriftlichem Antrag“) in **May** at the latest, making sure the supervisor is in Germany to **mark the thesis** and **do the viva** with you when you are done. The **earliest** registration is **March** with all Year 1 and 2 classes successfully passed plus the complete fifth semester (or 30 ECTS from Year 3). Remember some classes might only be offered once a year!

## **Prerequisites:**

120 ECTS (Year 1 and 2)

Internship (six weeks)

30 ECTS (from Year 3)

Thesis: 10 weeks

# Explanation UG and PG

# Undergraduate studies (UG)

- This term refers to **Bachelor level studies** either in the third or fourth year.

In 2022, students studied at the following universities:

- MMU (Manchester)
- Avans (partner university)
- Rennes

# Postgraduate studies (PG)

- This term refers to **Master-level studies** in the fourth year
- The programme must contain 50 per cent business modules; please check before you go

Caveat: International Business Management programmes tend to be at a lower level due to the 'mixed bag' that enrol (language level problem)

*In case you postpone the thesis, remember that thesis&viva (Bachelorarbeit/Kolloqium) are 15 ECTS credits and if you want to do a MASTER (=PG), you need 180 ECTS points. That would mean doing extra points in the business department OR IBKN totalling 15 points.*

# PG Application timeline

- Send off application in February/March before you go (<http://www2.mmu.ac.uk/study/postgraduate/apply/postgraduate-taught-course/>)
- After two to four weeks you will receive a conditional offer
- Hand in the final grades in August (done by coordinator if he has your transcripts in English)
- Receive unconditional offer in September



# The Application Process



# IMPORTANT

Please register for the year abroad through the Student Portal before you go abroad

-> the sooner you register, the better

-> it is only for statistical purposes, enabling the Hochschule Bochum to record the grades you obtained during your year abroad

# Preparation & Application Timeline

## **I Erasmus or non-fee partner** (UK/MMU, Poland, Turkey, etc)

March 15: application deadline (SoleMove)

## **II Popular host universities** (meaning several students every year)

March: sending off applications, applying online

Same time: contact the fellow students there to take over their rental contracts

## **III New or less chosen host universities**

Summer of the **year before** you go / at least one year before : contacting the programme leader / administration of host university

Explanation for longer time frame: our system (two degrees in four years, our Bachelor's and their Master's degree require weeks of negotiations)

Caveat: in some cases, the host university will not be willing to award the PG degree; if location is everything, go for the UG degree (also negotiable)

# Application preparations

## **Prepare applications** (about a year before you go)

- Collect information about the host university (make sure it is credited H+ in the Anabin system) <http://anabin.kmk.org/>
- Check study programme, content and degrees
- Select target university: Learning Agreement for non-partner universities (deadline June 1)
- Scrutinize admissions regulations of target universities and make your own checklist
- Prepare applications (copies of German documents, adjust templates of grade transcripts, references etc)
- Calculate costs (studies, enrolment, living, financing)

# Application process

- UG: partner universities (direct application)  
UG: non-partner universities (UCAS)
- PG (all unis, partner or not): online (if applicable)
  - references (from professors in your focal areas)
  - grade transcripts in English (templates are online)
  - CV
  - Letter of motivation
  - application form
  - My TOEFL equivalence certificate for some; or German Abitur; Duolingo plus interview, or TOEFL/IELTS for visa application

# Proof of language

- My Toefl equivalent document is accepted by Heriot Watt, Dublin Business School, and some others
- UCD needs the Duolingo (cheapest test online)
- Many UK universities need an SELT for the visa process
  - Pearson: 'PTE Academic UKVI' or 'PTE Home' (Frankfurt)
  - PSI Services: 'Skills for English UKVI' (see link below for cheapest)
  - IELTS SELT Consortium: 'IELTS for UKVI' or 'IELTS Life Skills' (only Berlin)
  - LanguageCert: 'LanguageCert International ESOL SELT' (Frankfurt; EUR 220)
  - TOEFL IBT

The cheapest seems to be this one: <https://skillsforenglish.com/test/selt/>

# Insurance

- No extra health insurance in the UK
  - provided by National Health Service (NHS)
  - free NHS Care (as EU student)
  - register with a doctor near to where one lives
  - MMU information <http://www.mmu.ac.uk/international/living/healthcare.php>
- A combined insurance like this is highly recommendable (DAAD)
  - ‘Kranken-, Unfall- und Haftpflichtversicherung’
  - <https://www.daad.de/ausland/service/downloads/de/4431-versicherungen/>

# Planning – Deadlines

- **Country-specific frame**
  - **Partner universities** (deadline March 15 in the year of exchange, for UG routes)
  - **Other universities** with English-taught business degrees: start organizing your year in October the year before you go
  - **UCAS** (for UG studies, like German ZVS): Deadline Jan 15 in the year of exchange
  - For **Master studies** (only some universities in the UK do this): October/November the year before; latest deadline for MMU PG is July/August

# Checklist for studying abroad

## **First planning phase (1½ years in advance):**

- ✓ Gather information about the education system in the host country
- ✓ Select and contact the university you wish to study at
- ✓ Examine the structure of the degree programme
- ✓ Check admission requirements and pay attention to application timelines
- ✓ Prepare application documents (transcripts, letters of recommendations, translations)
- ✓ Explore funding options: scholarships, child allowances, etc.
- ✓ Coordinate the study programme with the academic advisor (recognition possibilities)
- ✓ Note the start and the end of the academic year at the host university
- ✓ Estimate costs (tuition fees, enrolment fees, cost of living, if applicable: visa)



## **Second planning phase (6 months in advance):**

- Apply for Erasmus/ Auslandsbafög
- If applicable: apply for a student visa
- If outside of EU: apply for insurances (health insurance, liability insurance, accident insurance)
- Acquire an international student ID card
- Search for housing options (confirm only after being accepted by the host university)
- Arrange transportation options
- Inform your landlord

## **Third planning phase (2 months in advance):**

- Research medical vocabulary if you have diabetes or other metabolic conditions
- Obtain passport photos, proof of finances, etc. for enrolment purposes
- Collect health insurance forms from your insurance provider
- Make copies of essential documents

## **Final planning phase (1 month in advance):**

- ✓ Personal ID or passport (check expiration date)
- ✓ Driver's license
- ✓ Vaccination record
- ✓ Bills for gas, water, etc.
- ✓ Phone bill from your apartment (if previous tenant left quietly)
- ✓ Last administrative tasks (deregistration from the current apartment, etc.)

## **Locally:**

- ✓ Register with authorities (or with a doctor as required in the UK)
- ✓ Obtain a residence permit
- ✓ Contact your Erasmus coordinator or the international office
- ✓ Have copies of essential documents ready
- ✓ After the year abroad: obtain proof of your study abroad experience

# During your year abroad

- **Pay Bochum semester fees**
  - You may apply for a reduction (VRR / sports / etc)

[https://www.hochschule-bochum.de/fileadmin/public/Studium/im-Studium/studiservice/Studienbueros/Formulare/Befreiung\\_Semesterticket\\_VRR\\_NRW-03.02.2022.pdf](https://www.hochschule-bochum.de/fileadmin/public/Studium/im-Studium/studiservice/Studienbueros/Formulare/Befreiung_Semesterticket_VRR_NRW-03.02.2022.pdf)

[https://www.hochschule-bochum.de/fileadmin/public/Studium/im-Studium/studiservice/Studienbueros/Formulare/Befreiung\\_VRR\\_NRW\\_Ausland\\_NEU.pdf](https://www.hochschule-bochum.de/fileadmin/public/Studium/im-Studium/studiservice/Studienbueros/Formulare/Befreiung_VRR_NRW_Ausland_NEU.pdf)

# Your home-coming

## ***Provided you do your thesis&viva in year 3 with us***

- Send host-university transcript to the coordinator
- Check after two weeks if your HS Bo grade transcript contains this line (if not, contact the coordinator)  
"3700/3701 Auslandsaufenthalt (see below)
- Then, follow this advice by the Registrar  
"Sobald uns [Prüfungsamt] der Ex-Antrag vorliegt, können diese abgeholt bzw. zugeschickt werden (per Einschreiben/Rückschein)."
- Provisory degree documents can be issued by the coordinator

|      |                    |    |       |   |     |    |   |     |
|------|--------------------|----|-------|---|-----|----|---|-----|
| 3700 | Auslandsaufenthalt |    | SS 22 | 1 | BE  | 60 |   | 1,5 |
| 3701 | Auslandsaufenthalt | FP | SS 22 | 1 | LAN | 60 | 0 | 1,5 |

# Past host universities and specialisms

# Past host universities

- Australia, Southern Cross University (Bachelor)
- Canada, Vancouver Island University (ECTS)
- Dubai Heriot Watt campus (Master)
- France, Rennes School of Business (Bachelor)
- Ireland, University College Dublin Smurfit (Master)
- Ireland, Dublin Business School (Bachelor & Master)
- Ireland, Galway (ECTS)
- Norway, Oslo & Akershus University College (ECTS)
- Spain, EAE Business School (MBA)
- Spain, Universidad Católica de Valencia (ECTS)
- Spain, Universitat de Barcelona (ECTS)
- Turkey, Istanbul Üniversitesi (ECTS)
- Marmara University
- United Kingdom, Aston University (Master)
- Brunel University London (Master)
- Singapore London School of Business and Finance (Master)
- United Kingdom, Coventry University (Bachelor & Master)
- United Kingdom, Cranfield University (Master)
- United Kingdom, University of Bath (Master)
- United Kingdom, University of East London (Master)
- United Kingdom, Hatfield University (Master)
- United Kingdom, Heriot Watt University (Master)
- United Kingdom, London Southbank University (Master)
- United Kingdom, London Metropolitan University (Master)
- United Kingdom, Loughborough University (Master)
- United Kingdom, Manchester Metropolitan University (Bachelor & Master)
- United Kingdom, Middlesex University, London (Master)
- United Kingdom, Napier University (Master)
- United Kingdom, Robert Gordon University (Master)
- United Kingdom, University of Portsmouth (Master)
- United Kingdom, University of Reading/Henley (Master)
- United Kingdom, Southampton University (Master)
- United Kingdom, Stirling University (Master)
- United Kingdom, University of Westminster (Master)

# Specialisms

- Accounting and Finance (BA & MA)
- International Accounting and Finance
- Air Transport Management
- Business Analytics
- Business Analytics and Management Sciences
- Business Psychology
- Digital Marketing
- Finance and Banking
- Finance and Business
- International Business Management (not recommendable, standards too low)
- Strategy and International Management Accounting (dto)
- International Fashion Management
- International Human Resource Management
- Logistics and Supply Chain Management
- Management Practice
- Marketing
- Marketing Communications
- Media Management
- Project Management
- Real Estate and Planning
- International Tourism Management
- Tourism and Hospitality Management (BA)

# Information for students going into the UK

- If you are going to study in the UK for more than one semester, you will need to apply for a **student visa**
- You can apply for a student visa once you have received your CAS (Confirmation of Acceptance for Studies) from the host university
- Visa fees vary from 350€ to 500€
- You will also have to pay the healthcare surcharge as part of your application (calculate your healthcare surcharge here: <https://www.immigration-health-surcharge.service.gov.uk/checker/type>)
- You'll usually get a decision within 3 weeks if you choose the standard option, but you may be able to get a faster decision:
  - a) Within 5 working days (priority service): you'll need to pay an additional £573 if your visa gives you the option to settle permanently in the UK or £250 if your visa does not give you the option to settle permanently in the UK
  - b) By the end of the next working day (super priority service): you'll need to pay an additional £956

<https://www.gov.uk/student-visa>

<https://www.gov.uk/check-uk-visa>



# Manchester Metropolitan University

- **Four free** UG places (subject to change)
- **unlimited** fee-paying places
- **Living costs:** bus ticket £ 225 (9 months), gym £ 120 (9 months), rent £ 364/pm (private accommodation), bills included), bills £ 30/pm, food (£ 200-270)
- **Application information (free)**

<http://www2.mmu.ac.uk/international/exchange/studying-at-manchester-met/apply/>



# MMU – Bachelor credits

**Partner university (agreement/contract)**

**As of 2021 credit collection only, no fees**

**Business programme (UG, no degree)**

<https://mmu.rl.talis.com/departments/5l.html>

# MMU – PG (Master)

## Partner university (agreement/contract)

- Many Master programmes available

<http://www.business.mmu.ac.uk/courses/postgraduate.php>

- Most favourite ones are

- International Business Management
- Logistics and Supply Chain Management
- Business and Finance
- Marketing Communications
- International Human Resource Management



# Erasmus status MMU

## Student Details

**Student ID Number:**

**Nationality:**

German

**Date of Birth:**

## University Details

**Programme Name:**

Erasmus Programme

**Course(s) of Study:**

Business Management (Year 3)

**Faculty Name(s):**

Business & Law

**Duration of Programme:**

September 2019 - December 2019

**Commencement Date:**

09/09/2019

**Date of Completion:**

13/12/2019

**Welcome Programme:**

12 September and 13 September 2019

**Tuition Fees:**

Nil to Manchester Metropolitan University

Please check the information above is correct. If the information is not correct to your understanding, please contact us immediately by emailing [exchanges@mmu.ac.uk](mailto:exchanges@mmu.ac.uk).

# Accommodation in Manchester

- Accommodation UK:
  - <http://www.accommodationforstudents.com>
  - <https://uk.easyroommate.com/>
  - Manchester:
    - <http://www.manchesterstudenthomes.com/>
    - [www.southmanchesterflats.co.uk](http://www.southmanchesterflats.co.uk)
    - <http://www.primepropertymanagement.biz/>
    - <http://www.lewishipps.co.uk>
    - <http://www.mcdonnellhaydock.co.uk>
    - <http://idealhousesshare.com/>
    - <http://www.spareroom.co.uk/> (finding housemates)
- **Students' advice:**  
either go there beforehand or be there early because no contracts without viewings / internet communication difficult
- University student halls



# Living costs in Manchester

- Manchester is very expensive
- up to £250 per week (accommodation and food)
- university accommodation was £ 5,838 for the whole year in 2016
- for another student it is £364 for accommodation plus £30-40 for gas and electricity and about £150 per month on groceries

# Portsmouth

- **Economics or business degrees (UG or PG)**
- MA Marketing, MA Digital Marketing
- MSc Business & Management, MSc HRM, MSc International HRM
- part-time available for most courses
- Accommodation: about £ 100/ week
- Basic living costs (groceries, etc.): £ 30-40/ week



Online application:

[https://register.port.ac.uk/apex/f?p=UOP COURSE\\_SELECTOR:4::::::APP MOD E:PGT](https://register.port.ac.uk/apex/f?p=UOP_COURSE_SELECTOR:4::::::APP_MOD E:PGT)

# Coventry



- Living costs are lower than in Manchester
- Many PG programmes, great organisation and help





# Dundalk Institute of Technology

New offering – low tuition fees

- Cheaper tuition fees than other unis; low living costs
- A number of interesting UG/PG degrees
- **Watch these:**

DkIT Campus: <https://www.youtube.com/watch?v=gcqK7UgWI80&t=2s>

Make it DkIT: <https://www.youtube.com/watch?v=zZBuGN8Yt-Q>

DkIT Sport: <https://www.youtube.com/watch?v=anT4lgrNVuU>



# UCD Smurfit

- Michael Smurfit Graduate Business School at University College Dublin
- Best partner university (**top 30** in Europe)
- Only PG (Master's) programmes
- EUR 50 waiver of application fee
- EUR 1000 scholarship
- <https://www.ucd.ie/registry/prospectivestudents/admissions/graduateapplicants/applying/>
- Find cheap accommodation here: <https://www.daft.ie/>

# Dublin Business School



- Partner university (agreement/contract)
- The coordinator nominates the students (no direct application first, apply only when you have been nominated)
- UG Tuition fees starting € 5,895; PG € 8,550 (4,000 for PG semester)
- Find cheap accommodation here: [daft.ie](http://daft.ie)





# Heriot-Watt



- UG and PG programmes
- My Toefl equivalent document is accepted by Heriot Watt (no extra proof of language needed)
- Living costs:
  - **MSc Business Psychology (girl)**: rent incl. bills (£452pm in shared house/private accommodation), living costs (£400-500pm incl. bus pass at £45pm)
  - **MSc Business Logistics (boy)**: rent (£455pm in shared flat), bills (£25pm), food (£150-200pm), other expenses (clothes, beer, travel, sport etc £150pm).

The MSc International Business Management with ... (any combination) is **NOT** recommendable; the level is too low for us.

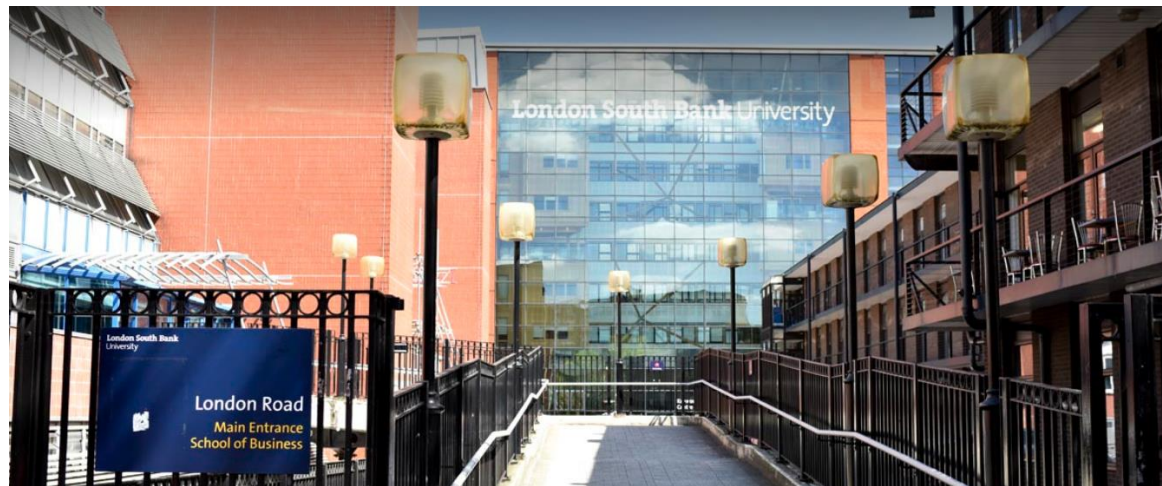


# London South Bank



- PG programme HRM (experiences reported by Anja G.)
- **Costs:** tuition fees, student home rent, living costs (£300-500 per month)

<http://www.lsbu.ac.uk/>



# Post-Brexit changes 2021ff

Some universities charge EU students less than the international level

- Look for who considers us a partner and offers the same rate as to UK students  
Heriot Watt  
...
- Some offer international scholarship - such as:  
<https://www.gla.ac.uk/scholarships/universityofglasgowinternationalleadershipscholarship/>
- Some offer international scholarship - such as:  
<https://www.stir.ac.uk/scholarships/general/postgraduate/eu-postgraduate-scholarship/>
- Choose an Irish university for EU fees
- Google for unis and discounts  
"EU Postgraduate Scholarship"  
"EU Scholarships" site:ac.uk

# Partner Universities with Hochschule Bochum

# Partner Universities

- More than 50 universities worldwide, including in Galway (Ireland), Rennes (France), Spain, Italy and many more
- Overview of the partner universities:  
<https://www.hochschule-bochum.de/fbw/international/partnerhochschulen/>
- For more information please contact our international office



# Rennes - UG



## Partner university (agreement/contract)

- International Bachelor Programme in Management (English-taught, **no fees** for three students)
- International Bachelor Programme in Management – 3rd year “Global” <https://www.rennes-sb.com/programmes/undergraduate/international-bachelor-programme-in-management/>
  - 3 COMPULSORY MANAGEMENT COURSES FROM:
    - International HR Management
    - Project Management
    - Entrepreneurship and Innovation Management Fundamentals
    - Business Ethics
    - International Negotiation Skills
    - Strategy

# Rennes International Bachelor Programme

## FINANCE AND BANKING SPECIALISATION

- Financial Mathematics
- Concepts of Corporate Finance
- Financial Analysis
- Financial Markets and Risk Management
- Banking Systems and Services
- Fundamentals of Auditing and Financial Institutions

## SALES AND MARKETING SPECIALISATION

- Distribution and Channel Management
- Marketing Metrics
- Salesmanship and Sales Force Management
- Digital Marketing
- Business-to-Business Marketing
- Merchandising

## PURCHASING AND SUPPLY CHAIN MANAGEMENT

- Supply Chain Management
- Purchasing Management
- Inventory Management and Warehousing
- Production Systems
- Sourcing
- Transportation and Distribution



# Cheap alternatives

- **Scotland:** low UG tuition fees, Brexit implications may change that
- **Galway / Ireland:** partner university, **free** year plus Erasmus money for up to five students; no Irish degree  
<http://www.nuigalway.ie/commerce/>

- **Other partner universities of the department**



# Examples of alternatives

- NB: Only some UK universities accept students into the Master in year 4 (i.e. without a Bachelor's degree)
- Northern European countries, Asia (Taiwan and Korea), France, Spain, or the Netherlands

# Canada, USA and Australia

# Canada

- NO PG degree for our IBM students
- Easiest entry for UG degree at VIU (Vancouver Island University)
- Already two happy students  
<https://www.viu.ca/>



# The US and A

- NO PG degree for our IBM students; Bachelor's degree is a maybe
- Various rankings to be found here:  
<http://collegestats.org/articles/2011/03/the-ultimate-list-of-2011-college-and-university-rankings/>
- For quick overview of tuition fees and other costs, check out the States lists, e.g. Illinois:  
<http://collegestats.org/colleges/illinois/lowest-outofstate-cost>
- The 'best for value' public universities are ranked also by [kiplinger.com](http://kiplinger.com):

[Video](#)

# Australia

- NO Master's (PG) degree
- Australia and New Zealand are quite expensive but exciting!
- Dual degree (Tourism Management) possible at Western Sydney University



# UK universities abroad

- Malaysia

<https://study-uk.britishcouncil.org/plan-studies/ways-learning/degree-outside-uk/malaysia>

# Costs and scholarships

# Costs

- **UK Bachelor's study fee in general:**  
£ 9,000 tops
- **UG Free places in**
  - MMU (four, Business Management)
  - ESC Rennes (four, English-taught Bachelor)
  - Galway – no degree
- **Living costs** vary a lot

# Planning – grants

- **Bo Auslandsstipendium**
- **Auslandsbafög** (apply six months before leaving)  
<https://www.bafög.de/de/auslandsfoerderung-384.php>
- **Bildungskredit / KfW** (maximum EUR 300 per month for 24 months, February)  
[www.bildungskredit.de](http://www.bildungskredit.de)
- **Deutsche Bildung** (up to EUR 30,000, support fund)  
<https://www.deutsche-bildung.de/de/studienkredit/>
- **Consumer credit** (e.g. Sparkasse)

# Planning – host uni fee options

- **MMU – paying by instalments option**

<https://www2.mmu.ac.uk/study/postgraduate/fees/paying-your-fees/>



**Brexit might change these options:**

- **UK: Government tuition loan for UG or PG students**



- **check also Student Award Agency Scotland**

[http://www.direct.gov.uk/en/EducationAndLearning/UniversityAndHigherEducation/StudentFinance/Typesoffinance/DG\\_171539](http://www.direct.gov.uk/en/EducationAndLearning/UniversityAndHigherEducation/StudentFinance/Typesoffinance/DG_171539)

# Planning – scholarships

## Scholarships and grants need long-term planning

- **Erasmus** (deadline June 1)
- **BO-Auslandsstipendium** – HS Bo's scholarship for outgoing students
- **Studienstiftung** des deutschen Volkes (also paying tuition fees up to EUR 15,000)
- **PROMOS** (**P**rogramm zur **S**teigerung der **M**obilität von deutschen **S**tudierenden, applications in Feb or March for Sep via International Office
- **USA: Fulbright** (full academic year, deadline early July the year before)
- **German scholarship** database  
<http://www.mystipendium.de/>

# Sources and sites – Scholarships

- International scholarships

<http://www.scholarshipstimes.com>



- German website with a good overview

<http://www.mystipendium.de>



- DAAD

<https://www.daad.de/ausland/studieren/stipendium/de/70-stipendien-finden-und-bewerben/?status=&target=&subjectGrps=&daad=&q=&page=1&back=1>



- Studienstiftung des deutschen Volkes

<http://www.studienstiftung.de/>



# Grade accreditation

## MMU Information on grade tiers

2.4 For an award to be made at pass level, a student must pass or otherwise be credited with all of the units that make up the specified number and level of credits for the award.

2.5 For an award to be made with Merit, a student must achieve an aggregate average of at least 60% in units amounting to 120 credits studied at the highest level within the programme.

2.6 For an award to be made with Distinction, a student must achieve an aggregate average of at least 70% in units amounting to 120 credits studied at the highest level within the programme.

## 3. Großbritannien und Rennes (FR)

| GB / Rennes | HS Bochum |
|-------------|-----------|
| %           |           |
| > = 80      | 1,00      |
| 70-79       | 1,30      |
| 66-69       | 1,70      |
| 63-65       | 2,00      |
| 60-62       | 2,30      |
| 56-59       | 2,70      |
| 52-55       | 3,00      |
| 49-51       | 3,30      |
| 46-48       | 3,70      |
| 40-45       | 4,00      |
| <40         | nb        |

- HS Bochum official grade crediting information



# Grade accreditation

UK, DBS, UCD, Rennes

Edinburgh Napier

|        | HS Bochum |
|--------|-----------|
| %      |           |
| > = 80 | 1,00      |
| 70-79  | 1,30      |
| 66-69  | 1,70      |
| 63-65  | 2,00      |
| 60-62  | 2,30      |
| 56-59  | 2,70      |
| 52-55  | 3,00      |
| 49-51  | 3,30      |
| 46-48  | 3,70      |
| 40-45  | 4,00      |
| <40    | nb        |

|    |     |
|----|-----|
| D5 | 1,0 |
| D4 | 1,3 |
| D3 | 1,7 |
| D2 | 2,0 |
| D1 | 2,3 |
| P5 | 2,7 |
| P4 | 3,0 |
| P3 | 3,3 |
| P2 | 3,7 |
| P1 | 4,0 |
| F  | 5,0 |

- HS Bochum official grade crediting information

# Sources and other useful sites

- My & route uni page – check for updates

<http://www.hochschule-bochum.de/fbw/personen/sodmann>

- IBM page

<http://www.hochschule-bochum.de/studienangebot/bachelor/international-business-and-management-ba.html>

- Bochum UAS term dates etc

<http://www.hochschule-bochum.de/studierendenservice/studienbueros/termine-fristen/>

- Googling for programmes (e.g. undergraduate logistics)

[http://www.google.de/search?hl=de&lr=&as\\_qdr=all&q=logistics+undergraduate+site%3Astaffs.ac.uk&aq=f&aqi=&aql=&](http://www.google.de/search?hl=de&lr=&as_qdr=all&q=logistics+undergraduate+site%3Astaffs.ac.uk&aq=f&aqi=&aql=&)

- Database listing countries and accredited universities (for non-partner universities)

[http://anabin.kmk.org/no\\_cache/filter/institutionen.html](http://anabin.kmk.org/no_cache/filter/institutionen.html)



# Sample Bochum transcript

The word file used as a template for the transcript may or may not contain all seminars that you are taking. There is a course manual giving all seminars – use that.

Use pend(ing) for future grades representing your planned seminars and ECTS credits. Use the decimal point for grades, not commas.

|      |                        |    |          |   |      |   |   |      |
|------|------------------------|----|----------|---|------|---|---|------|
| 4051 | Financial Management 2 | GE | SS 16    | 1 | PV   | 6 |   | pend |
| 4091 | Credit Management 2    | GE | SS 16    | 1 | PV   | 6 |   | pend |
| 4150 | Accounting 2           | GE | WS 15/16 | 1 | Pass | 6 |   | 2.7  |
| 4151 | Accounting 2           | FP | WS 15/16 | 1 | Pass | 6 | 0 | 2.7  |
| 7000 | Complementary Modules  | GE | WS 15/16 | 1 | PV   | 6 |   | 2.0  |
| 5060 | Environmental Policy   | GE | WS 15/16 | 1 | PV   | 6 |   | 2.0  |
| 5061 | Environmental Policy   | FP | WS 15/16 | 1 | PV   | 6 | 0 | 2.0  |
| 8100 | Degree                 | GE | SS 16    | 1 | PV   |   |   | pend |
| 8000 | Bachelor Thesis        | D  | SS 16    | 1 | PV   |   |   | pend |
| 8500 | Viva                   | FP | SS 16    | 1 | PV   |   |   | pend |

# Sample PG results transcript

**Profile of Results**  
06-Nov-15

Academic Period: 14/15

Programme: 5407  
Year of Programme: 1F



## MSC INTERNATIONAL BUSINESS MANAGEMENT

Institution ID:

Result: **MSC INTERNATIONAL BUSINESS MANAGEMENT**

| Unit  | Level | Credit Value | Mark | Grade |
|---|-------|--------------|------|-------|
| <b>5R7Z0059 - CORPORATE FINANCE AND STRATEGY</b>        | 7     | 30           | 50   | P     |
| 2CASTDY50 - 2 Case Study 50%                            |       |              | 46   |       |
| 1CWK50 - 1 Coursework 50%                               |       |              | 53   |       |
| <b>5T7Z0092 - DISSERTATION</b>                          | 7     | 60           | 63   | P     |
| 1DISS85 - 1 Dissertation 85%                            |       |              | 64   |       |
| 1PROP15 - 1 Proposal 15%                                |       |              | 56   |       |
| <b>5T7Z0074 - INTERNATIONAL ENVIRONMENT</b>             | 7     | 30           | 56   | P     |
| 1ESSAY40 - 1 Essay 40%                                  |       |              | 65   |       |
| 1ESSAY60 - 1 Essay 60%                                  |       |              | 50   |       |
| <b>5T7Z0073 - INTERNATIONAL STRATEGY AND MANAGEMENT</b> | 7     | 30           | 63   | P     |
| 1CWK40 - 1 Academic Essay 40%                           |       |              | 75   |       |
| 2EXAM60 - 2 Unseen Exam 60%                             |       |              | 55   |       |
| <b>5T7Z0090 - INVESTIGATING BUSINESS PRACTICE</b>       | 7     | 15           | 64   | P     |
| 1ASS100 - 1 Assessment 100%                             |       |              | 64   |       |
| <b>5T7Z0091 - RESEARCH METHODS</b>                      | 7     | 15           | 56   | P     |
| 1ASSIGN100 - 1 Assignment 100%                          |       |              | 56   |       |

Total number of credits: 180 at Level 7

Total number of passed and condoned credits: 180 at Level 7

P = Pass

# Sample: selecting a location by degree programme: Sales

Googling the host university because a student wants to focus on a special area is the first step; in this case it is Sales.

Having done some research it becomes clear that there are two programmes focussing only on Sales.

<http://www.port.ac.uk/courses/business-and-management/ma-sales-management/>

<http://www2.warwick.ac.uk/fac/sci/wmg/education/wmgmasters/structure/modules/ssm/>

However, there is also a programme that carries both in its title: Marketing With Sales Management

[http://www.courses.napier.ac.uk/MarketingWithSalesManagement\\_W31429.htm](http://www.courses.napier.ac.uk/MarketingWithSalesManagement_W31429.htm)

# Sample: selecting a programme by starting date

Googling the programme because the September date is too early, find January programmes:

site:mmu.ac.uk "This course starts in September 2016 and January 2017"

<https://www.google.de/#q=site:mmu.ac.uk+%22This+course+starts+in+September+2016+and+January+2017%22>

And finding the responsible course leader/programme leader or director:

site:smurfitschool.ie "programme director"

# Sample: selecting a location by degree programme: HRM

This would be your research using Google or a similar search engine:

Given your interest is International HRM and you are planning to do a Master's degree. From the texts we did in class, there are some terms indicating that the focus is international HRM. Use those terms with the location (ac.uk for universities in the UK, .edu for US ones).

[site:.ac.uk "parent country national"](#) (or repatriation, expatriates etc)

This would find out if a university takes an interest in international HRM

[site:dbs.ie repatriation compensation](#)

Or if you found a university and you want to check the unit content

[site:mmu.ac.uk HR in Context "learning outcomes"](#)

[site:mmu.ac.uk HR in Context "Programme Specification"](#)

[site:mmu.ac.uk HR in Context "Programme Specifications"](#)

[site:mmu.ac.uk HR in Context "unit specifications"](#)

# Samples of interesting programmes

Masters in Information Management & Digital Business – Big Data in Business

MSc in International Business and Emerging Markets

MSc Healthcare Management

MSc Business analysis and Valuation

MSc Investment Analysis

MSc in Marketing and Business Analysis



## Typical higher education qualifications at each level

| Typical higher education qualifications within each level                        | FHEQ level* | Corresponding FQ-EHEA cycle   |
|--|-------------|---|
| Doctoral degrees (eg, PhD/DPhil (including new-route PhD), EdD, DBA, DClinPsy)** | 8           | Third cycle<br>(end of cycle) qualifications                        |
| Master's degrees (eg, MPhil, MLitt, MRes, MA, MSc)                               | 7           | Second cycle<br>(end of cycle) qualifications                       |
| Integrated master's degrees***<br>(eg, MEng, MChem, MPhys, MPharm)               |             |   |
| Postgraduate diplomas  |             |   |
| Postgraduate Certificate in Education (PGCE)****                                 |             |   |
| Postgraduate certificates  |             |   |
| Bachelor's degrees with honours<br>(eg, BA/BSc Hons)                             | 6           | First cycle<br>(end of cycle) qualifications                        |
| Bachelor's degrees   |             |   |
| Professional Graduate Certificate in Education (PGCE)****                        |             |   |
| Graduate diplomas  |             |   |
| Graduate certificates  |             |   |
| Foundation Degrees<br>(eg, FdA, FdSc)  | 5           | Short cycle<br>(within or linked to the first cycle) qualifications |
| Diplomas of Higher Education (DipHE)   |             |   |
| Higher National Diplomas (HND)   |             |   |
| Higher National Certificates (HNC)*****  | 4           |   |
| Certificates of Higher Education (CertHE)  |             |   |

This is an example of a UG application via UCAS because there may not be a cooperation between the universities.

The lack of a formal cooperation does not affect PG applications, only Bachelor level ones.

**The Manchester Metropolitan University** (M40)  
Accounting and Finance (N420)


Start from  
Year Three

Start date  
September 2014

Are you planning to live at home while studying?  
No, I need more information about accommodation

Need to check course details or contact information?  
[View full details about this course on the UCAS search tool](#) ↗

Last updated 17 Feb 2014

 The university or college has offered you a place subject to conditions.

Conditions of offer

This offer is subject to you obtaining

Abitur  
3 - overall

and

Pass at IELTS with overall band score of at least 6

with not less than 5.5 in any part

Please send your results to  
Business & Law Admissions Team, Manchester Metropolitan University, 2nd Floor Student Hub, All Saints Campus, Manchester, M15 6BH. Alternatively, email a scanned attachment of results to [adm.business@mmu.ac.uk](mailto:adm.business@mmu.ac.uk)